



KŌKUA MAU
“Continuous Care”

Member of the Kōkua Mau Board of Directors – Job Description

Kōkua Mau’s vision is a community where: the people of Hawai’i are treated with dignity, compassion and love throughout their lives.

To make that vision a reality, Kōkua Mau’s mission is: to weave a lei of caregiving and support so that the people of Hawai’i facing serious illness can live in the place of their choice, with relief of pain and suffering and according to their values, beliefs and traditions.

For more information, please visit Kōkua Mau’s website at www.kokuamau.org.

Position: The Board will support the work of Kōkua Mau and provide mission-based leadership and strategic governance. While day-to-day operations are led by Kōkua Mau’s Executive Director (ED), the Board-ED relationship is a partnership, and the appropriate involvement of the Board is both critical and expected. Specific Board Member responsibilities include:

- Leadership, governance and oversight.
- Serving as a trusted advisor to the ED as s/he develops and implements Kōkua Mau’s strategic plan.
- Reviewing outcomes and metrics created by Kōkua Mau for evaluating its impact, and regularly measuring its performance and effectiveness using those metrics; reviewing agenda and supporting materials prior to board and committee meetings.
- Approving Kōkua Mau’s annual budget; being informed of, and meeting all, legal and fiduciary responsibilities.
- Assisting the ED and board chair in identifying and recruiting other Board Members.
- Serving on committees or task forces and taking on special assignments.
- Representing Kōkua Mau to stakeholders; acting as an ambassador for the organization.
- Ensuring Kōkua Mau’s commitment to a diverse board and staff that reflects the communities Kōkua Mau serves.

Fundraising: Kōkua Mau Board Members will consider Kōkua Mau a philanthropic priority and make annual gifts that reflect that priority. So that Kōkua Mau can credibly solicit contributions from foundations, organizations, and individuals, Kōkua Mau expects to have 100 percent of Board Members make an annual contribution that is commensurate with their capacity.

Board terms/participation: Kōkua Mau’s Board Members will serve a three-year term to be eligible for re-appointment for additional terms. Board meetings are held 6 times a year.

Qualifications: This is an extraordinary opportunity for an individual who is passionate about Kōkua Mau’s mission and who has a track record of board leadership. Selected Board Members will have achieved leadership stature in business, government, philanthropy, or the nonprofit sector. His/her accomplishments will allow him/her to attract other well-qualified, high-performing Board Members.

Ideal candidates will have the following qualifications:

- Extensive professional experience with significant executive leadership accomplishments in business, government, philanthropy, or the nonprofit sector.
- A commitment to and understanding of Kōkua Mau’s beneficiaries, preferably based on experience.
- Savvy diplomatic skills and a natural affinity for cultivating relationships and persuading, convening, facilitating, and building consensus among diverse individuals.
- Personal qualities of integrity, credibility, and a passion for improving the lives of Kōkua Mau’s beneficiaries.

Service on Kōkua Mau’s Board of Directors is without remuneration.